



---

**The Farmworkers Institute of Education and Leadership Development, Inc  
FIELD BOARD OF DIRECTORS QUARTERLY MEETING AGENDA  
EPIC de Cesar Chavez Board of Trustees Meeting**

**Location:** Oxford Suites Paso Robles  
(Orchard I Meeting Room)  
800 4th Street  
Paso Robles, CA 93446

**Zoom Meeting/Teleconference Location:**  
<https://us02web.zoom.us/j/87335205516>

Meeting ID: 873 3520 5516 by Phone (669) 900-9128

**Saturday, March 26 2022 at 9:00 am**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

**ON THE WEB:** Agendas may be viewed at [www.farmworkerinstitute.org](http://www.farmworkerinstitute.org)

**1. MEETING CALLED TO ORDER:**

**2. ESTABLISH A QUORUM**

**Roll Call:**

David Villarino	Dr. Nora Dominguez
Dr. Mark Martinez	Dr. Jesse Ortiz
Ines De Luna	Nadia Villagran

**Nonvoting:**

Patrick Pine, Secretary  
Michael Gomez, Treasurer  
Joseph Casas (*General Counsel*)

**Staff Present:**

Rosa Ruelas	Dr. Tamar Asatryan	Lisa Tabarez
Maria Rawls	Gustavo Olvera	Erin Hicks
Susana Navarro-Llamas		

**3. SALUTE TO THE FLAG / FARMWORKER POEM**

**4. ADOPTION OF THE AGENDA**

**5. OPEN PUBLIC FORUM**

*It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.*

*Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.*

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

**6. CLOSE PUBLIC FORUM**

**7. CLOSED SESSION**

*The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.*

**8. OPEN SESSION**

**9. APPROVAL OF THE CONSENT AGENDA:**

*All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:*

*No minutes for approval*

**10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

*There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.*

**11. INFORMATION ITEMS (nonvoting)**

**a) Rosa Ruelas, Accounting Manager**

- Report on Finances
- HODGES & HAMMONS, Certified Public Accountants, INC audit services for the 2021-22 Fiscal Year & Engagement Letter

**b) Lisa Tabarez, Southern Regional Manager & Asst. EPIC Director**

- Student Services
- EPIC
- Independent Study
- Vocational Ed
- Career Technical Education course: Construction Technology (Concentrator)

**c) Dr. Tamar Asatryan, Strategic Initiatives**

- Workforce Development Report
- CTE Report
- Construction Technology Class

**d) Gustavo Olvera, Asst. Director of Cesar Chavez Environmental Corps**

- Cesar Chavez Environmental Corps Report

**e) Erin Hicks, Coops Program Manager**

- Coops Report
- May Symposium

**f) Maria Rawls, Director of Asset and Development**

- Marketing & Real Estate Report
- Union Street Authorization
- Desert Palms Authorization

**12. OLD BUSINESS:**

**13. NEW BUSINESS:**

**FIELD/EPIC:**

1. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve HODGES & HAMMONS, CERTIFIED PUBLIC ACCOUNTANTS, INC to conduct the audit services for the 2021-22 Fiscal Year?
2. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the proposed Career Technical Education course: Construction Technology (Concentrator)?
3. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the officers of FIELD be, and hereby are, severally authorized to sign, execute, certify to, verify, acknowledge, deliver, accept, file, and record any and all instruments and documents and take, or cause to be taken, any and all such action, in the name and on behalf of FIELD (in such officer's judgment) shall be necessary, desirable, or appropriate in order to effect the purpose of the foregoing resolutions; and that any and all action taken by the officers of FIELD on behalf of the Corporation prior to the date of these Resolutions are actually executed in effecting the purposes of the foregoing, is hereby ratified, approved, confirmed, and adopted in all respects as actions of FIELD?
4. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the authorization for David M Villarino, as CEO/President of FIELD and officers of FIELD be, and hereby are, severally authorized to sign, execute, certify to, verify, acknowledge, deliver, accept, file, and record any and all instruments and documents and take, or cause to be taken, any and all such action, in the name and on behalf of FIELD (in such officer's judgment) shall be necessary for the purpose of purchasing the property located at 2240 S. Union Ave. Bakersfield, CA 93307?
5. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve David M Villarino, as President/CEO of FIELD and officers of FIELD be, and hereby are, severally authorized to sign, execute, certify to, verify, acknowledge, deliver, accept, file, and record any and all instruments and documents and take, or cause to be taken, any and all such action, in the name and on behalf of FIELD (in such officer's judgment) shall be necessary for all necessary transactions and applications relative to Kingdom-Desert Palms, LLC?

**14. ADJOURNMENT:**

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, June 25, 2022 time and location to be determined.

*This Special Meeting Agenda was posted at least 72 hours in advance of the meeting at Oxford Suites, 800 4th Street Paso Robles, CA 93446, online on the website, and at the meeting location.*